

DIXIE STATE UNIVERSITY DISABILITY RESOURCE CENTER



Student Responsibilities Acknowledgement

I, _____ understand that it is my responsibility to do the following in order to receive accommodations from the DSU Disability Resource Center (DRC) while attending college:

_____ Provide the DRC with appropriate documentation, as required by ADA, of my disability to verify my initial eligibility. This may include medical records, psychological evaluations, and high school special records. It may be required that I provide updates of such documentation.

_____ Discuss functional limitations caused by my disability and assist the DRC in determining which accommodations are appropriate.

_____ Meet with the Disability Resource Center staff **each semester** to review my classes, academic progress, and arrange needed accommodations for the new semester.

_____ Take responsibility for my education at DSU by obtaining assistance from other student services such as academic advising, the library, tutoring labs, college success workshops, etc. I will also make contact with instructors and service providers when appropriate to discuss concerns regarding approved accommodations.

_____ Contact the Disability Resource Center staff when changes occur, services are interrupted for any reason, or a problem occurs with approved accommodations.

_____ Adhere to the DSU student Code of Conduct, college policies, and attendance requirements to include:

1. Meeting attendance requirements for each class
2. Getting approval by Faculty members for all excused absences
3. Cooperate by attending scheduled appointments, training on adaptive equipment, or other scheduled activities of the DRC and understand that:
 - a) If I do not show up within 15 minutes of the start of class, the note taker, interpreter, or other service provider will leave the class and report the absence to the DRC office.
 - b) If 3 consecutive classes are missed (without receiving prior approval) or if there is a pattern of missing classes on a regular basis, services will be suspended until after I meet with the DRC Coordinator.
4. Maintain borrowed equipment in good condition and return in a timely manner (end of semester). If borrowed equipment is not returned when agreed upon, a hold will be placed on my registration and grade transcripts.

ACKNOWLEDGEMENT: By initialing the items above and by signing this form, I acknowledge my understanding of each of these responsibilities and verify that I have had an opportunity to ask questions and discuss the responsibilities with the DRC.

Student Signature

Date